

# Indiana State University

2004 - 2005 Administrative Annual Report

Risk Management

Year in Review

## Achievements

**As you have heard, increasing public awareness of Indiana State University's accomplishments is crucial to building student enrollment, influencing policy makers, and developing a place of pre-eminence in the Midwest. What do you consider to be your department's accomplishments for the 2006-07 year that will contribute to this effort? (Please list in priority order and limit to no more than 8.)**

Renewed insurance policies with an overall increase of 3% while maintaining or improving coverage; continued efforts to better inform the University Community regarding our insurance coverage through departmental meetings; implemented "Driving Procedures and Guidelines" and made them available on the web; continued DDC training of faculty, staff, and student drivers of University vehicles bringing the total trained to date of approximately 1,200; assisted with the development and implementation of the Travel Seminar Handbook for travel and study abroad; assisted with the development of internship guidelines and procedures for the internship handbook.

## Action Steps

**In light of the new [strategic direction](#) of the University can you modify your action steps or develop new action steps that will aid in the implementation of the University's Strategic Indicators?**

## Assessment

**What are two ways in which you evaluated the quality or effectiveness in your area last year? What changes did you make based on those assessments?**

1. Unit costs of insurance coverage. 2. Low severity of claims. Will continue to assess and avoid risks.

## Future Goals

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**Please describe the progress you have made on these action steps.**

Ongoing.