

# Indiana State University

2004 - 2005 Administrative Annual Report

Center for Public Service and Community Engagement

## Year in Review

### Achievements

**As you have heard, increasing public awareness of Indiana State University's accomplishments is crucial to building student enrollment, influencing policy makers, and developing a place of pre-eminence in the Midwest. What do you consider to be your department's accomplishments for the 2006-07 year that will contribute to this effort? (Please list in priority order and limit to no more than 8.)**

1. The Director of the Alliance (Dr. Joseph Tenerelli) was appointed to his position in the Fall semester. The Request for Proposals for the Undergraduate Fellows, Graduate Fellows, Faculty Fellows and the Community Engagement and Experiential Learning Curriculum and Research Grants was developed and distributed throughout the campus. The full membership of the Alliance was constituted on February 11, 2005 and the Alliance began its bi-weekly meeting schedule on February 28, 2005. Twenty-four applications were received for the six Faculty Fellow positions, twelve proposals for the four Graduate Fellow position and fifteen proposals/applications for the Undergraduate Fellowships. Eleven faculty proposals were received for the Community Engagement and Experiential Learning Curriculum and Research Grants. The awards for the summer and fall semesters will be announced shortly. In addition, Dr. Dan McLean has accepted the position of Editor of the International Journal of Community Engagement in Higher Education. 2. The Liberal Learning in Action program has awarded 16 grants to faculty to facilitate development of course-based community engagement activities. 3. CPSCE has worked with the Career Center to fully implement the Focus Indiana Internship Scholarship program. Approximately 75 students have or will receive internship scholarships during the Fall 2005, Spring and Summer 2005 terms. 4. Wabash Valley Educational Alliance has newly formed partnerships with business and industry through the Dual Career Network, a program designed to assist relocating partners/spouses with networking and employment information within the community. Collaboration with the Wabash Valley Advanced Manufacturing Cluster and Western Indiana Workforce Investment Board had lead to receiving substantial Rural Development Corporation Grant awards. 5. CPSCE has successfully reorganized, adding Andrew Connor as the Special Assistant for Downtown Development, Greg Bierly as a Faculty Fellow, and Marni Loyd as Accounting Services Specialist. 6. Members of the CPSCE developed and gained approval for a President's Award for Civic and Community Leadership. An initial call for nominations was held, nominees were reviewed, and the award was presented to its first senior undergraduate recipient in May 2005. 7. CPSCE received a planning grant from the Corporation for National and Community Service through the Indiana Office of Faith-Based and Community Initiatives to develop a local AmeriCorps program. 8. CPSCE has coordinated and supported several campus-wide service initiatives including One Day's Pay, Alternative Spring Break, Hull House Service-Learning Trip, and National Youth Service Day.

### Action Steps

**In light of the new [strategic direction](#) of the University can you modify your action steps or develop new action steps that will aid in the implementation of the University's Strategic**

## **Indicators?**

1. To continue to "grow" the number of proposals received for the Alliance's initiatives. 2. To examine current operating assumptions and principles to determine their suitability and revise as appropriate. 3. To provide additional faculty/staff directed engagement opportunities for our students and be able to use these opportunities to enhance learning, curriculum, and enrollment. 4. To provide a venue in which issues relating to community engagement and experiential learning can be discussed and explored. 5. Work with the United Way of the Wabash Valley to coordinate provision of technical support to local nonprofit organizations and community-wide coordination of volunteerism.

## **Assessment**

**What are two ways in which you evaluated the quality or effectiveness in your area last year? What changes did you make based on those assessments?**

1. Initial discussions have been held concerning both the quantitative and qualitative assessment of the Alliance's initiatives. A review will be conducted after the completion of each of its calls for proposal/award cycles. 2. We have completed some assessment for Focus Indiana. We have collected evaluations from Focus Indiana interns and started to track the number of students enrolled in internship courses.

## **Future Goals**

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**Please describe the progress you have made on these action steps.**

The list in this section includes several administrative functions that are no longer housed in the Center. I will report on the following: 1. Develop long-term productive relationships between the Center for Public Service and Community Engagement and internal academic and administrative units to increase awareness of university resources and inform the campus of CPSCE as a point of access. THE ALLIANCE HAS TAKEN THE ROLE OF COORDINATING BETWEEN OFFICES. CPSCE STAFF ALSO MEET WITH CAREER CENTER STAFF ON A BI-WEEKLY BASIS. IN ADDITION, WE HAVE ON-GOING PROGRAMS WITH GENERAL EDUCATION AND SEVERAL DEPARTMENTS IN THE COLLEGE OF ARTS AND SCIENCES. WE ALSO HAVE PROVIDED SUBSTANTIAL SUPPORT TO THE AMERICAN DEMOCRACY PROJECT. 2. Gather outreach and engagement data from across the campus regarding the availability of ISU services and resources to the external community. WE ARE WORKING WITH THE CAREER CENTER TO COLLECT UNIVERSITY-WIDE DATA REGARDING INTERNSHIPS. 3. Create university-wide leadership, coordination, and support for the University's outreach and engagement efforts through the development of appropriate advisory committees. THE ALLIANCE IS PARTIALLY FILLING THIS ROLE. THE EXTERNAL ADVISORY COMMITTEE HAS NOT BEEN RECONVENED SINCE THE REORGANIZATION. 4. Develop and maintain a CPSCE website with a comprehensive overview of University community engagement activities. THE WEBSITE IS CURRENTLY BEING REVISED BY PUBLIC AFFAIRS. THE NEW WEBSITE WILL REFLECT OUR REORGANIZATION. 5. Develop long-term productive relationships between Indiana State University and external local, state, national, and international constituents. WE HAVE A FORMAL RELATIONSHIP NOW WITH DOWNTOWN TERRE HAUTE. THE CLARIAN INTERNSHIP PROGRAM ESTABLISHES A FORMAL RELATIONSHIP WITH THAT ORGANIZATION. WE DO ON-GOING WORK WITH SEVERAL OF OUR NONPROFIT PARTNERS. 6. Develop marketing and promotional materials to inform the public of CPSCE. WE DEVELOPED A BROCHURE THAT IS NO LONGER USABLE DUE TO THE

REORGANIZATION. WE HAVE TALKED WITH UNVIERSITY PUBLICATIONS ABOUT A NEW ONE. 7. Develop a comprehensive inventory of ISU degree and non-credit/certificate program centers and clinics that provide direct services to those in need, opportunities for youth in enrichment programs, and other resources with which the University can engage with the community. HAVE NOT COMPLETED. 8. Provide broker/liaison services between external constituents and ISU resources WE MAKE REFERRALS TO OTHER ISU PROGRAMS ON A REGULAR BASIS. 10. Identify community partnerships that will appropriately engage the University with external partners to jointly address areas of need. (CE , IE) OUR PARTNERSHIPS INCLUDE THE CHILDHOOD OVERWEIGHT SYMPOSIUM IN APRIL AND THE COMMUNITY SUMMIT IN SEPTEMBER. WE ARE IN THE PROCESS OF PLACING 12 AMERICORPS-FUNDED VOLUNTEERS TO WORK WITH AGENCIES ALL SUMMER. 11. Interface with Information Technology and the library