

# Indiana State University

2006 - 2007 Administrative Annual Report

University Archives

## Vision Statement

### View/Modify Vision

**The following is your vision statement loaded from previous submissions. Some administrative units, but not all, may wish to revise their vision statements based on the direction of the University toward pre-eminence. If this pertains to you, then please make changes in the box below:**

University Archives: The mission of the University Archives is to preserve the historically significant documents and other materials that reflect the origins of Indiana State University. Vision: To offer patrons access to the research sources pertaining to the history of Indiana State University. Expand the historical holdings through new acquisitions which will encourage continued use of the Archives.

## Year in Review

### Achievements

**As you have heard, increasing public awareness of Indiana State University's accomplishments is crucial to building student enrollment, influencing policy makers, and developing a place of pre-eminence in the Midwest. What do you consider to be your department's accomplishments for the 2006-07 year that will contribute to this effort? (Please list in priority order and limit to no more than 8.)**

Expansion of historical information on department website. Continued database growth and development. Development of the Athletic Archives. Presentation of University history to the campus community. Processed new accessions for patron use.

### Enrollment

**What steps did you take this year to aid ISU in overcoming enrollment challenges?**

Not sure what the role of Archives would be to overcome enrollment challenges. Except to offer historical knowledge to those who are enrolled.

### Action Steps

**Do you have any further progress you would like to report?**

Preservation is still a focal point to the future of collections. New collections come in every year that will add to the value of the archives.

### Assessment

**What are two ways in which you evaluated the quality or effectiveness in your area last year? What changes did you make based on those assessments?**

Number of patrons that use the archives and also the collections that are used is the best way to evaluate the quality and the effectiveness of the Archives. Any changes to the archives are made from the patron side of view to help them with their research and provide the materials that are

requested.

### Budget

**As you know, ISU is facing significant budget challenges. Finding ways to overcome these while increasing efficiency requires innovation. How are you overcoming your budget challenges this year?**

We make it work with what we have. Since our budget is very small to begin with we tend to be frugal with our money and seem to meet our current needs at this time. This is a small department but not without needs so it is always a challenge to get all that is really needed.

### **Quality**

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**Please provide 1-2 suggestions to increase the ability of your department or the University to meet the criteria above.**

Additional staff for processing of the backlog of work that builds up in the archives. Funding for the preservation of our documents.

### Feedback

**This section is to allow you to share your ideas for enhancing enrollment, dealing with budget and other challenges facing the university community.**

Focus on what we have excelled in and not things such as a law school. Why can't the focus be that ISU is the best in teacher education...that is our roots. We can't be what we are not. Enrollment will change when the focus is on what we have and not what administration wants us to have...whether it is needed or not.