

# Indiana State University

2005 - 2006 Administrative Annual Report

University Archives

Year in Review

## Achievements

**As you have heard, increasing public awareness of Indiana State University's accomplishments is crucial to building student enrollment, influencing policy makers, and developing a place of pre-eminence in the Midwest. What do you consider to be your department's accomplishments for the 2006-07 year that will contribute to this effort? (Please list in priority order and limit to no more than 8.)**

Collection development. Normal Advance Yearbook Database. Meeting the needs of our patrons. Event displays. Records reorganization.

## Action Steps

**Do you have any further progress you would like to report?**

## Assessment

**What are two ways in which you evaluated the quality or effectiveness in your area last year? What changes did you make based on those assessments?**

## Budget

**As you know, ISU is facing significant budget challenges. Finding ways to overcome these while increasing efficiency requires innovation. How are you overcoming your budget challenges this year?**

Budget The challenge of budget constraints is minimized by transferring funds from one account to another. Buying less, shopping for the "best" deal, recycling, stocking up, going without, being frugal, and having a little common sense about what we need versus what we want. Budget constraints year after year can only be detrimental to a department and program. Without funds periodically to update systems, save documents, hire employees or students the Archives will become stagnant. It is hoped in the future funds can be released to accommodate the needs of the department.

## **Future Goals**

### Future Goals

**Have you considered any action steps your department could make to enhance Indiana State University's reputation as a University of choice? If so, please indicate what you are planning to do and tell us which area of planning your steps fall under.**

## Feedback

**This box is to allow you to share any ideas you have on enhancing enrollment, dealing with budget, challenges facing the administration, etc.**