

# Indiana State University

2005 - 2006 Administrative Annual Report

Student Academic Services

Year in Review

## Achievements

**As you have heard, increasing public awareness of Indiana State University's accomplishments is crucial to building student enrollment, influencing policy makers, and developing a place of pre-eminence in the Midwest. What do you consider to be your department's accomplishments for the 2006-07 year that will contribute to this effort? (Please list in priority order and limit to no more than 8.)**

1. MENTORING: initiated a pilot mentoring program with SOT 2. SSS TRIO: served 437 students, 83% of whom were in good standing, including 161 disabled students 3. AOP: retention figures from fall to spring were 84% vs 77.9% last year 4. OP: sponsored the Major's Fair with 55 departments participating and 435 students attending 5. OP: designed and edited the ISU Academic Planner for 2005-06 6. ATHLETICS: student-athletes had a mean cum gpa of 3.01 [54% over a 3.0] 7. ATHLETICS: 118 student-athletes honored at the annual Verizon Scholar Athlete Banquet 8. ADVISEMENT: 259 SASC students honored at the 3rd Annual Honors Convocation for having a gpa of 3.0 or higher 9. TUTORING: SI expanded to serve 60 sections of 17 courses found to be high failure courses for first year students 10. SASC: provided a 3 hr in-service workshop for VCSC counselors 11. 21st Century Site: cited as one of the leading programs in Indiana 12. Student sign-ins for services during fall and spring terms equalled 23,911

## Enrollment

**What steps did you take this year to aid ISU in overcoming enrollment challenges?**

The SASC staff participated in calling campaigns to admitted students and to students eligible to re-enroll, and advisors contacted advisees each week via email. Certain programs, especially SSS and the Athletic Study Program, worked with recruits from other colleges and from high schools. Since all SASC programming is aimed at increasing retention, students using SASC services generally perform better in class, and thus, increase ISU numbers. Additionally, the Director and some staff were active participants on the President's Enrollment Task Force and on the Task Force for the First Year, working to enhance student retention and success. Finally, the SASC has greatly expanded the SI program this year.

## Action Steps

**Do you have any further progress you would like to report?**

These were either achieved or completed or, like items 1 and 6, have become moot.

## Assessment

**What are two ways in which you evaluated the quality or effectiveness in your area last year? What changes did you make based on those assessments?**

SASC programs are always evaluated by assessment of student achievement, i.e. student retention and GPA. Further, they are assessed by numbers of participants. Finally, they are assessed by student satisfaction questionnaires. Univ 101 uses the SIR assessment as do other classes at ISU. Tutoring assignments are based on demonstrated needs of students and requests of faculty.

Reassignments of duties of staff are based on both student need and staff performance.

### Budget

**As you know, ISU is facing significant budget challenges. Finding ways to overcome these while increasing efficiency requires innovation. How are you overcoming your budget challenges this year?**

SASC programs are careful to monitor budgets and to plan for programming which fits therein. For example, this year the SASC Honors Convocation served only cookies and punch, rather than the reception food served heretofore on such occasions. Also, not so many prizes were given to student honorees this year. Tutoring and mentoring programs hire only as many tutors and mentors as our budget will allow. Staff have graciously picked up extra duties to compensate for lack of staff in key areas, and persons are reassigned as necessary.

### **Strategic Initiatives**

#### Development Activities

**What role might your unit play during the silent phase of the comprehensive fundraising campaign?**

A definition of 'silent phase' would be helpful here. The SASC staff and its programs seek at all times to represent the University with diligent, intelligent, and ethical behavior and service. Members of our staff do not generally receive high enough salaries to make large contributions to the Foundation.

### **Future Goals**

#### Future Goals

**Have you considered any action steps your department could make to enhance Indiana State University's reputation as a University of choice? If so, please indicate what you are planning to do and tell us which area of planning your steps fall under.**

1. Continue to work with First Year Programs to combine units into a prototype administrative structure for first year programs and services IE, EM, EP 2. Investigate feasible plans to provide structured, academically focused mentoring for all first year students EP, IE 3. Investigate ways to inaugurate Univ 101 or other FY seminars into the BAsic STudies component of General Education EP, OTHER\* 4. Develop and implement the Sycamore Pathway Program for students dually enrolled at ISU and ITCC EM, IE, EP, CE, OTHER\* 5. Continue to serve all high risk courses for first year students with SI EM, IE, EP 6. Continue to maintain the Sycamore ACademy for TFCS in summer 2 despite state funding cuts EM, IE, CE, EP

#### Feedback

**This box is to allow you to share any ideas you have on enhancing enrollment, dealing with budget, challenges facing the administration, etc.**

ISU needs to present a proud, dignified, scholarly face to the public and a respected entity to the community. It needs to let the public know about the scholarly achievements of its faculty and about the honorable achievements and traditions of its past. The faculty and staff need to be proud of the work they do and be recognized for same in very sincere ways. We need to make sure we are the open, just, cooperative, intellectual agency we aspire to be. We need to be, in the words of the philosopher, an 'in itself for others' not an 'in itself for itself.'