

# Indiana State University

2006 - 2007 Administrative Annual Report

Sponsored Programs

## Vision Statement

### View/Modify Vision

**The following is your vision statement loaded from previous submissions. Some administrative units, but not all, may wish to revise their vision statements based on the direction of the University toward pre-eminence. If this pertains to you, then please make changes in the box below:**

A comprehensive University is one that is engaged in research, training and service at a local, national and global scale. A primary way to have an impact at each of these levels is through sponsored activities and projects. Through the implementation and expansion of programs designed to increase the University community's awareness of funding opportunities and conducting research responsibly, the Office of Sponsored Programs supports the University's efforts toward achieving pre-eminence.

## Year in Review

### Achievements

**As you have heard, increasing public awareness of Indiana State University's accomplishments is crucial to building student enrollment, influencing policy makers, and developing a place of pre-eminence in the Midwest. What do you consider to be your department's accomplishments for the 2006-07 year that will contribute to this effort? (Please list in priority order and limit to no more than 8.)**

Grant funded research and programs not only provide resources for the university, but also increase public awareness of the university's activities. Over the past calendar year, OSP has submitted approximately 250 grant proposals to outside funding agencies. Faculty report community engagement activities on 62% of proposals submitted so far in FY 07. OSP staff conducted 15 different campus workshops over the past year relating to grant development and compliance. OSP has also provided technical support to external organizations such as the Winchester Park Board and Crestwood School, and local non-profit organizations in their search for grants.

### Enrollment

**What steps did you take this year to aid ISU in overcoming enrollment challenges?**

Although OSP is not directly involved with admission and retention efforts on a daily basis, the goals of increasing student enrollment and success underlie much of our activities. OSP staff encourages researchers and program directors to hire student employees on grant projects where feasible, to encourage experiential learning and income opportunities for ISU students. OSP has begun to use subvention funds recently to encourage student positions on proposals. OSP staff is periodically asked to talk with friends and family members about summer honors, the laptop initiative, and other opportunities for student enrollment. OSP participated in the recent Financial Aid Fair, held in HMSU, where we talked with students about finding grant support for special projects. It was satisfying this week to learn that a sponsored programs contact from an out-of-state institution plans to attend graduate school here full time, after talking with Dawn Underwood about ISU at the national NCURA conference.

## Action Steps

### **Do you have any further progress you would like to report?**

Once we are in a permanent location in Erickson Hall, a campaign will begin aimed at increasing OSP visibility on campus and encouraging collaborative grant proposals. This endeavor should enhance ISU visibility in the Wabash Valley community as new grant collaborations are explored.

## Assessment

### **What are two ways in which you evaluated the quality or effectiveness in your area last year? What changes did you make based on those assessments?**

1. OSP continues to track proposals and awards based on their inclusion of engagement and experiential learning activities. 2. OSP continues to track proposals and awards based upon the inclusion of student wages and stipends. During proposal development, the OSP staff encourages researchers to hire undergraduate and graduate students on grant funded projects. OSP has recently begun to use subvention funds to support student wages when matching funds are required by the funding agency.

## Budget

### **As you know, ISU is facing significant budget challenges. Finding ways to overcome these while increasing efficiency requires innovation. How are you overcoming your budget challenges this year?**

OSP administrative processes continue to be altered to save funds. Electronic proposal copies are sent to funding agencies whenever possible and to ISU parties rather than hard copy documents. Faculty members are encouraged to bring proposals early to save on courier expenses, and we continue using a lower-cost provider of courier services when possible.

## **Quality**

## Quality

### **Please provide 1-2 suggestions to increase the ability of your department or the University to meet the criteria above.**

OSP supports the entire community in their grant seeking endeavors. The Sponsored Programs staff looks forward to a focus on building and encouraging collaboration with ISU Faculty, the Foundation, and external parties to develop and increase proposals to public and private sources. These efforts will enhance research, teaching, learning, and engagement at ISU.