

# Indiana State University

2004 - 2005 Administrative Annual Report

Sponsored Programs

Year in Review

## Achievements

**As you have heard, increasing public awareness of Indiana State University's accomplishments is crucial to building student enrollment, influencing policy makers, and developing a place of pre-eminence in the Midwest. What do you consider to be your department's accomplishments for the 2006-07 year that will contribute to this effort? (Please list in priority order and limit to no more than 8.)**

1. Full implementation of "Grantsmanship Workshop"s. This has served to introduce new faculty and unexperienced faculty to proposal development and sponsored activities. Several submitted proposals developed out of these workshops. 2. "Brown Bag Sessions" These informal, lunchtime, discussions focus on a variety of important topics (e.g., cost-share and compliance) 3. Expanded budget development support during proposal development. Stemming from staff changes from internal reorganizations, OSP has expanded its support of budget development. OSP now assumes full responsibility for developing project budgets, organizing them into the required formats, and uploading them to agencies. 4. "Site Visits" to College and Departments. OSP has taken a more aggressive role in taking its training and resources to Colleges and Departments through individualized on-site training. 5. Established an "Intellectual Property Review Committee." Previously, IP has been reviewed and managed by the CRO and Provost. A new committee has been established in compliance with ISU's Policy on Intellectual Property. The committee will review ISU's practices and procedures and evaluate IP submitted to the University for patenting and licensing.

## Action Steps

**In light of the new [strategic direction](#) of the University can you modify your action steps or develop new action steps that will aid in the implementation of the University's Strategic Indicators?**

1. Advise faculty and staff during proposal development on ways to incorporate community engagement and experiential learning components. 2. Advise faculty and staff during proposal development to incorporate funding to support UG and grad student wages.

## Assessment

**What are two ways in which you evaluated the quality or effectiveness in your area last year? What changes did you make based on those assessments?**

1. We began tracking proposals/awards based on their inclusion of engagement and experiential learning activities. 2. We began tracking proposal/awards based on their inclusion of support for student wages.