

Indiana State University

2004 - 2005 Administrative Annual Report

College of Graduate Studies

Year in Review

Achievements

As you have heard, increasing public awareness of Indiana State University's accomplishments is crucial to building student enrollment, influencing policy makers, and developing a place of pre-eminence in the Midwest. What do you consider to be your department's accomplishments for the 2006-07 year that will contribute to this effort? (Please list in priority order and limit to no more than 8.)

1. RECORD HIGH GRADUATE STUDENT ENROLLMENT – ENROLLMENT HIGHLIGHTS INCLUDE THE FOLLOWING: · Highest overall graduate student enrollment in ISU's history · 14% increase in the number of full-time students within the last five years · 30% increase in the number of full-time students within the last five years · 24% increase in overall graduate student enrollment within the last five years 2. RECORD HIGH DOCTORAL DEGREES EARNED and CONFERRED · The highest number of doctoral degrees (49, consisting of 33 in Spring 2005 16 in August 2005) ever earned and conferred, in one academic year, in ISU's history occurred during this reporting period. 3. ENHANCED ADMISSION PROCESSES AND SERVICES FOR PROSPECTIVE STUDENTS · Implementation of web payment process that enables prospective graduate students to apply and pay their admission application fee electronically and instantly online. · Implementation of admission status checking system. Implemented a system that allows applicants to electronically self-check the status of their application during the admission process. · Development of a single admission application form for all graduate students. Four existing different admission application forms (two used by the School of Graduate Studies and two used by the International Affairs Center) are being replaced by one form that can be used by both domestic and international students. 4. DEVELOPED AN EXPEDITED AND FACILITATED ADMISSION POLICY AND PROCEDURES FOR ISU SENIOR UNDEGRADUATES · This is intended to provide an incentive for eligible ISU senior undergraduates to remain and continue seamlessly to graduate school at ISU. Highlights of this new initiative include the following: - Pre-admission of eligible ISU seniors with 94 or more credit hours to Graduate School - No admission application fee for eligible ISU seniors - Eligible ISU seniors do not have to submit ISU transcripts - With the consent and approval of the academic units involved at both the undergraduate and graduate levels, eligible seniors can count up to nine graduate hours toward the requirements for both an undergraduate and graduate degree at ISU, if they proceed to Graduate School without interruption in enrollment. 5. IMPLEMENTED STRATEGIES TO ENHANCE DIVERSITY AMONG OUR GRADUATE STUDENT POPULATION Initiatives implemented to help graduate programs across all colleges increase diversity among their graduate student populations through recruitment of high-achieving students from under-represented groups include the following: · Dissemination of McNair Scholars Database. The School of Graduate Studies acquired and disseminated to all graduate academic units on campus, a nationwide database of all McNair Scholars who are planning to enter grad

Action Steps

In light of the new [strategic direction](#) of the University can you modify your action steps or develop new action steps that will aid in the implementation of the University's Strategic Indicators?

New steps that can aid in the implementation of the University's Strategic Indicators include the following: 1. Recruitment of high-caliber graduate students 2. Establishment of Presidential Fellowships to attract the kind of students needed to sustain distinctive programs 3. Conduct a more comprehensive assessment of the quality of services provided by this office. 4. Complete the assessment of the capacity of each graduate program 5. Work with a campus-wide committee to develop a new direction that will aid in the implementation of the University's Strategic Indicators

Assessment

What are two ways in which you evaluated the quality or effectiveness in your area last year? What changes did you make based on those assessments?

1. A "Town Hall " meeting with graduate students 2. Meetings with Chairs, Directors and Support Staff of graduate programs Changes being made based on those assessments include: a). Initiating reforms in our graduate assistantship policy and procedures that can help increase stipends while maximizing the current available funding. b). Revision and implementation of the new streamlined admission application forms. c). Meeting with the various constituent groups at least once a year on a regular basis. d). Conducted training on use of newly-implemented systems for faculty and support staff in graduate academic units. e). Appoint a campus-wide committee to work with my office in the development of a plan for graduate education in accord with the University's Strategic Initiatives.

Future Goals

Future Goals

Please describe the progress you have made on these action steps.

a). A draft of a policy to revise and reform our graduate assistantship policy has been developed. That new policy is currently being reviewed by the Deans. b). Implementation of the streamlined admission applications are in the final stage. c). The training of faculty and support staff on the use of technology in the admission process has been completed. d). A campus-wide committee to develop a plan for graduate education, considering the University's Strategic Initiatives has been appointed had its first meeting.