

Academic Department Student Success Plan Annual Update: 2016-2019¹



Department: Languages, Literatures, and Linguistics

Department Chair: N. Ann Rider

Department Mission: Languages, Literatures, and Linguistics prepares students for active global citizenship with skills in world languages and the disciplinary tools of linguistic, cultural, and literary analysis. The Department's programs- especially through its immersion experiences- foster the cultural knowledge and sensitivity necessary for effective engagement with diverse populations in Indiana and throughout the world.

Department Freshmen (1st year) Retention Goal(s):

Goals

1. Ensure that Freshmen are beginning the program in the right course and prepared for success.
2. Integrate Freshmen into the culture of the department.

Action Steps² (with dates & person(s) responsible):

Goal 1

- Ensure that freshmen take placement tests and are in the appropriate Language course in Fall
 - Inform NSO advisors of the need for the placement test (Responsible: Chair to NSO advisors; timeline: Nov. 11, 2016)
 - Assign one LLL faculty member to summer NSO advising. Responsible: Chair and Undergrad Director; timeline Nov. 11, 2016 (NTSO) and May 30, 2017)
 - Send letter to admitted freshmen and parents about placement test, program requirements and study abroad.
- Ensure that Freshman majors are enrolled in their first Language course in fall; ensure that they are enrolled in LLL 200 in Fall or Spring of freshman year.
 - Make information widely known to UC advisors and on web site (Responsible: Chair send information to UC timeline: by Nov. 11, 2016 and May 30, 2017 and every Spring
 - Check Freshmen schedules for compliance (Responsible: Undergrad director in cooperation with UC advisors; Timeline: begin of Fall semester **before** last day to add).
- Encourage use of tutoring available in Language Learning Lab (Responsible: advisors, instructors of language classes; Timeline: each semester).
 - Advertise tutoring services in Language Learning Lab, including tutors visiting classes (Responsible: Lab director; Timeline: First week of Spring semester 2017 and throughout the year)

Goal 2

- Email to in-coming freshman majors in August for meeting with chair or UG advisor.
- Develop email distribution list of freshman to inform them of departmental activities (especially LinkingLanguageLearners and language tables).

¹ Plan updates are due to your Dean by Nov. 4 as informed by your 2015-16 End-of-Year Report that is due to your Dean by Oct. 3.

² **Action Steps Defined:** The specific activities/actions taken to realize progress toward the goal. Such action steps should include not only student support type activities/actions but also student learning enhancement focused activities/actions.

<i>Retention Benchmarks</i> (by latest department)	Fall 2013 Cohort: 72% actual	Fall 2014 Cohort: 72.3% target; 77.78% actual	Fall 2015 target & actual: 75% target; 50.00% actual
	Fall 2016 target: 77% target	Fall 2017 target: 79% target	
		Fall 2018 target: 81% target	

The department experienced a sudden and curious decline in incoming enrollments in fall 2015. The smaller n in 2015 means that retention percentages shifted wildly. The targets assume that fall 2015 retention % is an anomaly.

Other Freshmen Retention related benchmarks of focal interest to department

Department Persistence to Completion Goal(s):

Goal 1: Ensure that curricular paths allow for 4-year graduation

Goal 2: Ensure that advising practices support student success

Goal 3: Integrate career readiness into degree plan.

Action Steps (with dates & person(s) responsible):

Goal 1: Ensure curricular paths allow for 4-year graduation for students in single majors.

- Monitor advisees for patterns in curricular hurdles in combination with other degree programs.

Goal 2: Ensure that advising practices support student success.

- Send email to all freshmen admits about Language placement exam to ensure that students on track [Chair, June each year]
- early warning mechanism to identify students as freshman and sophomore who are at-risk of falling below 2.5 (Undergrad Director at interim grades).
- MySAM check at 60 and 90 credit hours [advisors]

Goal 3: Integrate career readiness into degree plan

- Each student will be able to articulate clearly the knowledges and skills gained in Languages Studies that relate to professional and personal goals.
 - Revisions to LLL 200 (include initial resume) and LLL 400 (Resume draft and final; Business report draft and final; Mock interview preparation; Attend Career Fair)
 - Invite alumni/ae to present about their career paths

<i>4-year Completion Benchmarks</i> (by latest department)	Fall 2010 Cohort: 26.32%; 27.78 actual	Fall 2011 Cohort: 22.2%; 20% actual	Fall 2012 target & actual: 27% target; 18.75 actual CAS 26.6% actual
	Fall 2013 target: 25%	Fall 2014 target: 27%	
		Fall 2015 target: 29%	

Other Persistence to Completion related benchmarks of focal interest to department

The Department advertises its Language Studies major and minors to students as complementary degrees for other majors. A large percentage of our students are also in the Honors Program, are double majors or carry more than one minor. Many students also choose to study abroad for more than a semester in order to take advantage of the immersion experience to develop their linguistic and intercultural competence. As a result, the Department feels that 6-year graduation rates are very important indicators of our success.

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6-year

Completion Benchmarks

(by latest department)

Fall 2010 Cohort:

68%; actual 60%

CAS 40.47%

Fall 2011 Cohort:

62% target

Fall 2012 target & actual:

64% target

Fall 2013 target:

66% target

Fall 2014 target:

68% target

Fall 2015 target:

70% target

Other Goal(s), Action Steps, and Benchmarks of focal interest to department: Click here to enter text.