

The Mission of Indiana State University

Indiana State University, a doctoral research university, combines a tradition of strong undergraduate and graduate education with a focus on community and public service. We integrate teaching, research, and creative activity in an engaging, challenging, and supportive learning environment to prepare productive citizens for Indiana and the world.

Administrative Mission Statements

7/23/08

College of Education- *yes, but limited information*

To prepare, promote, and advance educational and human service professionals for a diverse and ever-changing world

Blumberg Center - *yes*

The Blumberg Center will continue its tradition to benefit persons with exceptionalities, persons with potential exceptionalities whose performance is adversely affecting educational outcomes, and those who work with them, through service, education, and research; and, through facilitating and supporting the intertwined missions of the Department of Communication Disorders, Counseling, School and Educational Psychology and the Department of Elementary, Early and Special Education.

Education Student Services – *yes, but may need further alignment*

Education Student Services provides assistance to education students, faculty, alumni, and other professional educators regarding:

Advising needs

Licensing requirements and procedures

Professional program guidelines, and

Continuing education

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College of Nursing, Health and Human Services- *yes, but weak mission statement*

Through responsive, collaborative relationships with faculty, staff, students, alumni, schools, and business and industry, the schools' purpose is to propagate an end product of high esteem which impacts societal needs.

Nursing Continuing Education- *yes, but wordy*

Indiana State University College of Nursing, Health, and Human Services, Nursing Program, is part of a publicly-assisted opportunity institution of higher learning. The mission of the College of Nursing, Health, and Human Services, Nursing Program, is to foster the development of students who will become productive citizens who function as competent nurses, and who strive to enhance the quality of life of the members of society.

The mission of the College of Nursing, Health, and Human Services, Nursing Program, is accomplished by the dissemination of knowledge through research, creative and scholarly activities, and service to the university and the public.

This is a mission that extends beyond local and state boundaries to include a national and international scope.

To meet the needs of a diverse society, the College of Nursing, Health, and Human Services, Nursing Program, provides education at various levels using multiple delivery methods. The academic programs encompass the associate degree program and the baccalaureate and higher degree programs. As part of our dedication to life-long learning, the College of Nursing, Health, and Human Services, Nursing Program, assists nurses in maintaining and developing competencies in nursing by offering continuing education programs.

The College of Nursing, Health, and Human Services, Nursing Program, is committed to being an inclusive academic community by providing a supportive environment for students who are diverse in many ways, including age, gender, economic status, and ethnicity. In the pursuit of excellence, the College of Nursing, Health, and Human Services, Nursing Program, is dedicated to continuous systematic assessment for the purposes of quality improvement.

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Enrollment Management, Marketing and Communications- *None found*

Continuing Education- *yes*

Mission Statement: The Office of Continuing Education's vision is to foster professional and personal development by sharing the knowledge and expertise of Indiana State University and making its resources available to various publics. The mission of Continuing Education is to serve as the primary unit for coordinating those educational activities that are directed toward the credit and noncredit outreach efforts of the University, especially revenue-generating activities.

Office of the President- *yes*

Office of Strategic Planning, Institutional Research and Effectiveness- *yes*

In five years OSPIRE will be recognized for the creative ways in which it integrates institutional research, assessment, and reporting to support the university's planning and continuous improvement needs. The office will be known for its use of technology in facilitating this integration as well as in meeting the planning needs of decision makers and stakeholders. The office will be a model of how information can be accessed and used by stakeholders to improve their function within the university. Further, the office will be nationally known for the quality of its research into issues of importance to the university. Finally, the office will be an active participant in both experiential learning and community engagement.

Provost and Vice President for Academic Affairs- *yes, same as ISU*

Center for Public Service and Community Engagement- *yes*

The Center for Public Service and Community Engagement provides leadership for the coordination, enhancement, expansion, and assessment of ISU outreach and engagement activities.

Facilities Management- *yes*

Our mission statement is.....
'We plan, develop, and maintain the physical environment and provide services which enhance Indiana State University's mission of Teaching, Research, and Public Service in support of Our students, faculty, staff, And visitors.'

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Provost and Vice President for Academic Affairs

Information Technology- yes

The Office of Information Technology (OIT) provides technology-based solutions that support the academic, service, and administrative activities of Indiana State University (ISU).

The Center for Instruction, Research, and Technology (CIRT) explores, develops, promotes, and supports effective teaching and research practices to advance knowledge, student success, and engagement at Indiana State University.

Library- yes

Through innovation and dedication to the lifelong pursuit of knowledge, we are creating a library environment that provides for the academic and social needs of the global community. We are YOUR library.

Registration and Records- yes

The Office of Registration and Records is the centralized source of student demographic, enrollment and historical data for the University community. From day one, we are committed to exemplary service while safeguarding the integrity and security of each student's record.

Sponsored Programs- yes

The primary role of the Office of Sponsored Programs is to assist faculty, staff, and students in their pursuits of external funds for research and scholarly activity. Our main function is the administration of all pre-award duties including:

- Assist grant-seekers with grant searches and proposal preparation, including budget, narrative and university compliance issues.
 - Prepare and submit final proposal to funding agency.
 - Facilitate the activities of the Institutional Review Board
- Review all proposals for institutional compliance and maintain record keeping for all proposals submitted to external funders.
 - OSP Guiding Principles
 - OSP staff should positively affect the number of proposals submitted
- OSP should encourage faculty to submit future proposals by providing user-friendly service during the grant submission process

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Provost and Vice President for Academic Affairs

Sponsored Programs- continued

- Building relationships with faculty is key
- Encouraging faculty to serve as grant reviewers will move ISU ahead
- Training offerings should be seen as a way to build relationships with the campus community and larger community
- OSP should encourage PI's to create opportunities for students on grant projects
- PI's should be held responsible for the content of their proposal, for following ISU policy (ie: routing form), and for communicating with their chairperson and dean regarding proposals.

University Archives- No

The University Archives wants to enlighten, excite, and educate the ISU and public community audience about the rich tradition ISU has in educational training.

Vice President for Business Affairs, Finance, and University Treasurer- None found

Assistant Treasurer and University Bursar- *yes, very good*

Our mission is to provide fiscal leadership to the university community as programs and initiatives are undertaken in support of our institution's preparation of productive citizens for Indiana and the world. This encompasses not only the responsibilities of ensuring the fiscal integrity of the institution, accountability, and the stewardship of institutional resources, but also of providing financial services and information to the university community and associated constituents.

Human Resources- *yes, very good*

The Human Resource mission is to provide quality services and support in employment, training, employee relations, employee assistance, immigration, benefits and compensation to those we serve while meeting all regulatory and legal standards in accordance with University policies and ethics as human resource professionals. Human resource staff will promote excellence in customer service by being responsive, knowledgeable and sensitive to the needs of ISU students, faculty, staff and candidates in a pleasant, professional and efficient manner

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Vice President for Business Affairs, Finance, and University Treasurer

Payroll- *yes, very good*

The Payroll Office mission is to provide timely and accurate compensation payments to University employees and ensure that necessary data, records and reports are maintained and submitted in compliance with acceptable business and regulatory standards and in accordance with University policies. Payroll staff will promote excellence in customer service by meeting the needs of ISU students, faculty and staff in a pleasant, professional and efficient manner.

Purchasing- *yes, but wordy*

The mission of the Indiana State University Purchasing Department is to procure goods and services that meet the needed of the University in a cost effective and efficient manner and as prescribed in Indiana State University's Purchasing Policies and Guidelines, as approved by the ISU Board of Trustees. Our Goals and Objectives: To procure goods and services, at the best possible price, that meet the needs of our client departments.

To provide timely, efficient, courteous, friendly, professional, and value added service to our client departments and the business community. To provide cost effective service through open, fair, and competitive bidding. To maintain the highest standards of ethics, openness, and fairness. To limit liability through contract management. To continually search for new innovative processes that will enhance our service. To promote sustainability guidelines and to communicate sustainable opportunities to the campus community. To promote sustainability through the re-use of surplus items on campus and through the economical and ecological friendly use of public auctions. To promote communications and coordination among the various areas of interest on campus concerning specific projects as they arise. To communicate bidding opportunities and to promote and encourage minority owned, women owned, and disadvantaged businesses. To adhere to state and federal laws. To adhere to ISU's Purchasing Policies & Guidelines and the ISU Handbook.

Office of the Controller- *yes*

To provide financial expertise and leadership to the University community and be recognized as a partner in advancing the mission and vision of the University. This encompasses not only the responsibilities of ensuring the fiscal integrity of the institution, accountability of resources, and reporting, but also providing financial consultation, training and outreach services that exemplify the highest standards of quality, performance, and service.

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Vice President for Student Affairs- yes

Mission-The Division of Student Affairs provides services, programs, resources, and facilities which assist students in defining and attaining their personal potential and educational goals and which support student success in the classroom. Units in the Division are organized to foster the development of competencies which contribute to student satisfaction and achievement and provide opportunities for meaningful co-curricular and extra-curricular involvement. Student Affairs staff seek to engage students and each other in collaborative learning, in developing coherent values and ethical standards, and in building supportive and inclusive communities within the University which are educationally purposeful, open, just, disciplined, caring, and celebrative.

Career Center- yes

Our mission is to educate and assist ISU students and graduates throughout all phases of their career development, preparing them to meet the challenges of a competitive work environment, and to forge dynamic relationships with employers and other relevant constituencies.

Hulman Memorial Student Union- yes

The Hulman Memorial Student Union creates a vibrant, welcoming gathering place through ongoing assessment efforts which produce quality facilities, services, and employment opportunities that encourage and support learning, discovery and engagement within the various University and local communities we serve.

Intercollegiate Athletics- yes

mission of the Indiana State University Department of Intercollegiate Athletics is to provide opportunities for continuing growth and challenging expectations for achievement at all levels of team and individual participation. We promote and model the highest standards of scholarship, public service, sportsmanship and teamwork. We seek to recruit, train, educate and graduate productive citizens.

Indiana State University Athletics Value Statements

- Academic Strength - We seek to attract promising student-athletes and provide the resources, programs, and personnel necessary to facilitate the intellectual, social and personal growth of all student-athletes.
- Competition - We strive to build a stronger academic and athletic community through enhanced performance, teamwork, individual student-athlete development, adherence to rules, discipline and hard work.
- Integrity – We adhere to the letter and spirit of all rules and regulations of the university and athletic bodies to which we belong.
- Diversity – We serve a diverse body of student athletes from varied backgrounds and ethnicity, intellectual interests and academic readiness by our commitment to both student-athlete access and student-athlete success.

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Vice President for Student Affairs

Intercollegiate Athletics- *continued*

- Equity - We seek to provide a variety of athletics programs that afford ample opportunities for participation reflecting the overall gender composition of the Indiana State University student population.
- Safety - We encourage and support strategies that promote the life-long health and welfare of our student-athletes, with an obligation for sound coaching principles and commitment to student-athlete training and conditioning.
- Fiscal Responsibility – We manage our budgets in a fiscally responsible manner while seeking to provide resources to assure that all athletic programs are given equitable opportunities in competitive venues.

Public Safety- *yes*

The Indiana State University Department of Public Safety is dedicated to providing our community with the highest quality of law enforcement services. We are committed to developing a partnership with the University community, local law enforcement agencies, and the citizens of Terre Haute to provide a safe environment in which we can live, learn and work safely.

Recreational Sports- *yes*

The Office of Recreational Sports is committed to providing quality facilities, programs, and services that allows the creation of recreational and wellness opportunities that promote a healthier university community and enhance the educational and professional growth of students through experiential learning opportunities.

Residential Life- *yes*

Mission Statement for the Residential Life Office

It is the primary function of Residential Life to support the University mission by providing a living environment for students that is conducive to learning, total personal development, community service and leadership

Value Statements for the Residential Life Office

- We foster personal growth by providing and maintaining a comprehensive living environment including safe, aesthetically pleasing facilities and high quality sustainable dining services for students.
- We provide a diverse environment that is inclusive of all individuals, ideas and expressions.
- We value high standards for learning, teaching and inquiry by establishing and maintaining an environment supportive of the academic mission
- We promote responsible citizenship and encourage stewardship within our community.

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Vice President for Student Affairs

Student Academic Services- *yes*

The Student Academic Services Center (SASC) seeks to enhance the academic performance and retention of all students enrolled at Indiana State University through targeted academic support programs, including tutoring, academic advisement, first year seminars, mentoring, supplemental instruction, and programming for student-athletes, Twenty-first Century Scholars, TRIO eligible students, and students with disabilities.

Student Activities and Organizations- *yes, but a mixture of vision, value, and mission statements*

The Indiana State University Student Activities and Organizations and its staff mission is one of building community, serving students, and contributing to student development through programming.

Vision Statement

Student Activities and Organizations serves as the nexus that develops and promotes co-curricular opportunities for the personal and professional development of students of Indiana State University, in the goal of fostering a campus community that holds life-long learning as a principle value. Student Activities and Organizations will engage students in the application of critical thinking and establish a link between the academic, student, and local communities, in the goal of creating a dynamic, diverse, and fitting environment.

Updated 6.6.08

Mission Statement

Our mission is to promote student success by providing opportunities for community and public service; identify, engage and develop student leaders in collegiate and community life through participation in student organizations and activities.

Values Statement

We promote student success via collaboration with student organizations and other university departments.

We provide opportunities that increase student persistence and retention through integration into the academic and social communities.

We facilitate the development of student's emotional maturity, autonomy, critical thinking, citizenship, and stewardship through co-curricular involvement and leadership opportunities.

We offer opportunities for diverse interactions.

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Vice President for Student Affairs

Student Counseling Center- *yes, but wordy about values*

SCC Mission Statement

The mission of the Indiana State University Student Counseling Center is to provide ISU students with timely and effective mental health services that allow them to improve and maintain their mental well-being and therefore to meet their educational, personal, emotional, and psychological goals. We also provide outreach and consultation services that help create supportive learning and living environments, while at the same time addressing students' developmental needs to help them become effective and productive citizens.

Values that guide our work:

- Provide direct professional mental health services to ISU students, including individual and group counseling, crisis response, consultation, brief assessment, and referral, that are accessible to and provide for the general well-being of all ISU students.
- Provide appropriate referral for students who may have concerns that are not within our scope of proficiency; or problems that may be chronic or severe in nature and may require more services than the SCC is capable of offering.
- Counselors will seek to encourage self awareness, personal responsibility and healthy interpersonal relationships within a diverse environment.
- Maintain open communication between providers, staff, and clients, while at the same time ensuring confidentiality and privacy as mandated by state and federal laws.
- Treatment of all individuals with whom we come in contact with respect regardless of race, ethnicity, gender, religion, sexual orientation, disability, or class
- Provide prevention programming and consultation to students, faculty, and staff with the purpose of facilitating healthy development, wellness, and psychological functioning
- Facilitate education and training of students and staff on topics that are germane to the healthy functioning and well-being of ISU students
- Ensure that all services provided are vital, current, and ethical
- Maintain positive and ongoing relationships with the campus and surrounding community, with an emphasis in establishing and sustaining liaisons with those groups who have regular contact with ISU students
- Provide continued professional and personal development opportunities to our staff, with the express purpose of reducing burnout and allowing counselors to find a sense of balance; which will in turn allow them to maintain a high level of work with clients
- Counselors will conduct themselves in a manner consistent with the ethical guidelines set forth by the APA.

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Vice President for Student Affairs

Student Health Center- *yes*

The Student Health Center has as its mission the promotion of physical, emotional, social, and environmental well being of students and staff in the campus setting. The broad goals include increasing a healthy life span, reducing disease and illness, and providing access to preventative services. The Student Health Center provides students with interventions, which have health promotion, preventive service, and surveillance components.

Student Judicial Programs- *yes*

Student Judicial Programs supports Indiana State University's mission of educating students. SJP takes a leadership role in the enforcement of the policies and procedures that address student behavior. These rules and regulations are outlined in the Code of Student Conduct. They provide the framework for governing the behavior of all students and student organizations and are necessary for the orderly operation of the University and the maintenance of an environment that is designed to enhance the academic and personal development of all students.

Student Publications- *yes, but wordy*

The Indiana Statesman and other printed and/or online student publications at Indiana State University exist:

- To serve the campus as public forums for the free dissemination of accurate, fair and comprehensive news and information concerning the campus, community, state, region, nation and world. This public forum concept includes the expression of reader/user opinion, both popular and unpopular, within the marketplace of ideas that is a university.
- To offer student staff members chances to apply their skills of writing, reporting, editing, photography, graphic design, ad sales, marketing, office management and product delivery in ways that complement those students' work in related academic disciplines and which help prepare students for the world of work. This mission includes, where practicable without sacrificing student control of the publications' content, partnering with academic departments to afford practical media opportunities to students not already involved with the student publications and to assist in extending the university's academic mission.
- To afford students opportunities to assume leadership positions in which they can learn and practice such skills as providing direction; setting an agenda; selecting, organizing and managing a staff of student peers; conceiving and putting into force a content plan for a publication; building teamwork and consensus; and meeting production deadlines.

Student Publications' professional advising and support staff takes as its missions:

- To foster an experiential learning environment in which students are encouraged — through advisement, training, feedback and critique — to produce publications that adhere to the highest

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Vice President for Student Affairs

Student Publications- continued

journalistic ethics and business practices while serving readers' and clients' needs and interests.

- To provide daily support of students in the forms of one-on-one advising; group discussions; written and oral critiques of published work; exposure to current issues in news and advertising media; and personal concern for the student's academic, professional and social development.
- To teach, coach, challenge and encourage students in the widening of their knowledge in areas such as decision-making, ethical responsibility, writing, reporting, photography, graphic design, use of technology, ad sales, marketing, office management and product delivery.
- To offer regular in-house and off-campus opportunities at workshops, conferences and conventions to advance students' awareness, knowledge and sensibilities in matters relating to news and advertising media.
- To give primary emphasis to respecting and serving the students on our publications' staffs. More than producing publications, a primary objective needs to be engendering an environment in which students in all departments are valued, helped, reassured and taught. Such an environment should contribute to a student's deciding to remain enrolled at Indiana State University.
- To advocate the protection of student editors' and student advertising managers' constitutional rights in terms of their being the sole and final decision makers concerning news, opinion and advertising content. This specifically includes protecting student leaders from intrusion into the content decision-making process by university administrators in manners such as mandatory pre-publication review and budget cuts aimed at controlling content. This also involves adviser advocacy for students' access to public officials, public meetings and public records.

Hulman Center- yes

The mission of Hulman Center/Tirey Hall is to provide the best facilities and services possible for the support of the educational, cultural, entertainment, and athletic activities of the University. In addition, these facilities are available for the benefit of the general public through community based events such as conventions, trade shows, and philanthropic activities.